

Attention Louisiana Property Insurers:

In accordance with Louisiana R.S. 22:2303, Louisiana Citizens Property Insurance Corporation (LCPIC) is required to annually collect data from the voluntary property insurers as part of its ratemaking process. The data is collected using an Excel workbook available on the LCPIC website at www.lacitizens.com/survey.aspx. A copy of the workbook is attached to the email with this notice. Please note the format has changed to simplify the request.

The survey is to be completed and returned in the electronic format by **April 15, 2012**. Please use the Excel workbook to submit your data. If your company does not write any of the products outlined in the instructions below, please send an email to Scott Romito stating such. Be sure to include the applicable company name and NAIC number in the email.

Any questions should be directed to Scott Romito, Chief Actuary, LCPIC at sromito@lacitizens.com.

Instructions for Completing the Survey

- 1. Companies** – All companies writing personal lines property business in Louisiana must complete the survey. This includes both admitted and non-admitted companies. Do not submit one survey in total for a group of companies. A separate survey for each individual company is required.
- 2. Data** – Direct written premium for calendar year 2011 and inforce policy counts at year-end 2010 and 2011 for the products listed below. Do not report reinsurance premium or excess insurance as direct written premium. Business assumed from LCPIC as part of the takeout program should be included as direct written premium and inforce policy counts even if the business has not been converted to the company's policy. See the description of the products below for more details. The data is to be reported at the parish level except for the 10 coastal parishes. The 10 coastal parishes need to be reported separately for Coastal Plan and FAIR Plan. The survey is already formatted for reporting the plans separately in the coastal parishes. The FAIR Plan data should be reported first and the Coastal Plan cells are located at the bottom of each worksheet. The definition of Coastal Plan areas is included below the Coastal Plan cells on each worksheet.
- 3. Products-**
 - 1. Homeowners-** business written on forms commonly referred to as HO-2, HO-3, HO-5, HO-6, HO-8 or equivalent forms. This business is reported on line 4 of the annual statement. Do not include endorsed premium that is reportable on different annual statement lines such as earthquake.
 - 2. Homeowners excluding wind and Hail** – This is a subset of the Homeowners product previously mentioned. It has the same instructions except include in this workbook on the premium and policy counts of Homeowners written excluding wind and hail.

3. **Renters** – business written on forms commonly referred to as HO-4 or equivalent forms. The comments about homeowners’ premiums to be excluded apply here as well.
4. **Residential Fire and EC**- personal lines business reported in the annual statement on Line 1 and extended coverage forms reported on line 2.1. If the fire and extended coverages are written as a package policy, report the package information separately from the other business. There are separate worksheets in the Excel workbook to accommodate this reporting. Do not include any Mobile Home premium or policies in this part of the survey.
5. **Mobile Home**- Any policy written to cover a mobile home must be reported on the worksheet labeled “Mobile Home”. If multiple monoline policies are issued to cover a single mobile home, the policy count should be 1 and not a separate count for each monoline policy.
6. **Excluded Products** - “Debit”, “Industrial Fire”, “Collateral Protection” or business written on a commercial form are to be excluded.

LCPIC will consider responses to be proprietary, privileged and confidential and shall maintain the confidentiality of such responses. LCPIC will use the insurer’s confidential information only for its own ratemaking purposes pursuant to LA RS §22:2303 and will not share insurer’s confidential information with any other person. Notwithstanding the forgoing, LCPIC may provide the insurer’s confidential information to the Louisiana Commissioner of Insurance as part of LCPIC’s rate filing and to the Louisiana Legislative Auditor, as may be required by law. Insurer’s response to LCPIC’s survey will evidence insurer’s affirmation.

Thank you for your cooperation.

Sincerely,
Scott Romito
Chief Actuary, LCPIC